



Stock Show Online DNA Validation Process

<http://showstockmgr.com>

Step 1. Enter your Username & Password

Username: (NF)(Chapter) – Take Central FFA Chapter for example

- “NFCENTRAL” would be Central FFA
- No spaces, dashes, all caps.

Password: If you used Show Stock Manager in 2023, you should reuse the same password. If you forgot your user name or password, contact Ryan Hassebrook at ryan.hassebrook@gmail.com to reset your user name and/or password.

Parent Accounts		Add Parent
Parent Name	Amt Due	
Smith, John	0.00	
	6.00	
	0.00	
	0.00	
	0.00	
	0.00	
	0.00	
	0.00	
	0.00	
	0.00	
	0.00	
	0.00	
	0.00	

Step 2. Once logged in you should see all parent accounts in your county that have been created on Show Stock Manager.

- Select the parent account you wish to validate entries.
- Select the “Validation” tab above the exhibitor in the “Parent Work Area”

Step 3. The list of all nominations from this exhibitor/family will appear. Fill in your name in the “Validated by” box. Go through each nomination to ensure the information found on the DNA envelope is correct.

- If the information is correct, select “Yes” under the validation column.
- If the information entered is incorrect. Leave that nomination as “No” and note the corrections needed in the “Corrections Needed” box. These corrections will be sent to the Stock Show Coordinator, who will make the necessary corrections after verification. All validations must be completed before the entries are considered finalized.

When you have completed all validations, click “Apply (Save) Validation” and the system will hide all “Yes” Validations and leave all “No” until corrections have been made. To View accepted validations, Select “Show Validated Items”

Step 4. The list of all nominations from this exhibitor/family will appear. Fill in your name in the “Validated by” box. Go through each nomination to ensure the information found on the DNA envelope is correct.

- If the information is correct, select “Yes” under the validation column.
- If the information entered is incorrect. Leave that nomination as “No” and note the corrections needed in the “Corrections Needed” box. These corrections will be sent to the Stock Show Coordinator, who will make the necessary corrections after verification. All validations must be completed before the entries are considered finalized.

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